

**MANDATORY PRE-BID MEETING NOTES  
GROSSMONT UNION HIGH SCHOOL DISTRICT**

**MULTI-PRIME  
MAINTENANCE AND OPERATION FACILITY  
REBID OF TWO BID PACKAGES  
CN-1245 FINISH CARPETRY  
CN-1245 NEW M&O OFFICE T.I.  
APRIL 12, 2018**

It is the responsibility of the bidder to read the bid documents in their entirety. Failure to do so will not relieve successful bidder from any contractual obligations entered into under this bid.

**1. Schedule:**

Advertising Dates	April 2 and 9, 2018
Pre-Bid Conference & Site Walk	April 12, 2018 10am
Prequalification Due	April 27, 2018
Substitution Requests Due	April 30, 2018
Questions Due from Bidders	April 27, 2018
FINAL Addendum to Bidders	May 3, 2018
Open Bids	May 8, 2018 at 2:00pm
Protest Period Ends	May 15, 2018
Preliminary Notice of Award	May 16, 2018
Governing Board – Bid Award	June 14, 2018
Contract Submittals due to District	May 30, 2018
Preconstruction/LCP Meeting	TBD
Technical Submittals due to Architect	As requested by CM
Notice to Proceed	After Board meeting when all documents are signed
Start Date:	June 18, 2018
Project Completion Date:	June 12, 2019
Estimate	\$540,000

**2. Request for Information:**

Submit all questions by email or mail to the following not later than date above to:

**Rian Pinson**

Director of Purchasing  
1100 Murray Drive  
El Cajon, CA 92020  
619-644-8051  
[rpinson@guhdsd.net](mailto:rpinson@guhdsd.net)

With a Copy to:

Name: Catalino Rombaoa  
Title: Sr. Estimator  
[crombaaa@cwdriver.com](mailto:crombaaa@cwdriver.com)

**We will not answer questions received beyond the above specified date and time.**

**3. Public Works Project:**

Prevailing Wage applies.

**4. Substitutions:**

Whenever in specifications any materials, process, or article is indicated or specified by grade, patent, or proprietary name or by name of manufacturer, such specification shall be deemed to be used for the purpose of facilitating description of material, process, or article desired and shall be deemed to be followed by the words "or equal."

In accordance with Public Contract Code section 3400, district must provide for "submission of data substantiating a request for a substitution of 'an equal' item." Therefore, **eight (8) calendar days prior** to the bid deadline as specified in Article 18 of the Information for Bidders, if the Contractor is requesting substitution of "an equal" item or product or work, the make and grade of the item, product or work which is to be substituted shall be provided to the District representative. Substitutions will not be considered after this date.

**5. Bid Submittals:**

It is crucial that the appropriate documents be included with the bid, all items requiring notarization completed properly, and **ALL** subs listed:

- |    |  |
|----|--|
| a. | Bid Security Form (bid bond) or Bid Guarantee Form (no bid bond) - 00410       |
| b. | Proposed Subcontractors Form (for listing subcontractors) – 00430              |
| c. | List of Proposed Prequalified MEP or A/B Subcontractors Under ½ of 1% - 00430A |
| d. | Non-Collusion Affidavit – 00480  |
| e. | Information Required of Bidder – 00490   |
| f. | Iran Contracting Act – 00750A  |
| g. | Certification of Compliance with DVBE Policy - 00751                           |
| h. | Bidder's Acknowledgment of Project Schedule and Phasing - 00752                |
| i. | Site Visit Certification - 00753   |
| j. | Acknowledgment of Bidding Practices Regarding Indemnity – 00754                |

**6. Subcontracting:**

Contractor must list all subs under ½ of 1% on form 430A if they had to be prequalified, meaning they were MEP licensed.

**7. Prequalification:**

This project total is over \$1 million dollars. California Assembly Bill 1565, which went into effect on January 1, 2014, states all General and MEP licensed contractors, including subs, must be prequalified 10 business days prior to bid openings. Please go to <http://www.guhsd.net/Departments/Business-Services/Purchasing/Prequalification/index.html> to prequalify now and see more information. As a reminder, all subcontractors holding one of the C licenses stated in AB1565 must be prequalified, no matter the work being performed. All Prime Contractors (Bidder) must be prequalified.

**8. Labor Compliance:**

Contractor is to retain all certified payrolls for a period of no less than (5) five years from date of completion as noted in the General Conditions. The District has a Labor Compliance System, LCP Tracker, that requires all labor compliance documents to be loaded.

**9. Contract Submittals and Technical Submittals:**

It is imperative that the successful bidder provide submittals in a timely basis. Please be aware of the submittal dates noted in the Special Conditions and in this document. There are liquated damages attached the submittals should they be late.

**10. Special Conditions and Division 1 General Requirements:**

The Special Conditions may modify the General Conditions and Information to Bidders. Please read these carefully.

**11. Fingerprinting:**

Fingerprinting and background checks ARE required of Supervisory Staff for the contractor and/or subcontractors on the job site. The CM or Project Manager may determine that a job requires all employees to be fingerprinted if there might be direct contact with students.

**12. Senate Bill 854:**

All contractors and subcontractors (any tier) must be registered with the DIR. Number must be provided within 24 hours of the bid. Please visit the following website for more information:  
<http://www.dir.ca.gov/Public-Works/PublicWorks.html>

This project is subject to the requirements under SB 854, which include registration of all contractors, and the submission of certified payroll to the State of California. Additionally, GUHSD requires all contractors to submit their certified payroll into LCP Tracker software monthly, for District purposes.

**13. Builders Risk:**

Builders Risk is NOT required by the Contractor. GUHSD will provide Builders Risk for this project.

All GUHSD projects and Bid results can be found at:

<http://www.guhsd.net/Departments/Business-Services/Purchasing/Solicitations/index.html>

**14. Bid Documents for New Maintenance and Operations Facility, Remaining Bid Packages (CN-1085 thru 1104) have been posted online at:**

<http://www.mayer.com/>